

Ref.VVP/TPC./2022-23/	Date: /	/202
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## **Subject: - Request for In-plant Training.**

Respected Sir,

Our institute is one of the reputed first private unaided Polytechnics in the state of Maharashtra started in 1981, offering Diploma courses in Mechanical Engineering, Automobile Engineering, Electronics and Telecommunication Engineering, Computer Technology, Civil Engineering Chemical Engineering and Interior Design & Decoration. From academic year 2017-18 Maharashtra State Board of Technical Education, Mumbai has implemented outcome based curriculum. An Industrial Training program of minimum six weeks after completion of 4<sup>th</sup> semester examination (6 weeks training probably during 10<sup>th</sup> May 2020 to 30<sup>th</sup> June 2020) is a part of curriculum to expose students to shop floor or on site experience.

It is therefore proposed to depute few of our students for industrial training in your esteemed organization. We request you to extend your co-operation and kindly allow our students for industrial training in your organization.

Thanking you.

Yours Sincerely,

## Prof. N M Garad (I/C Principal)

Sr. No.	Name of the students	Name of the class and Branch
1		
2		
3		
4		

Estd: 1981, Approved by DTE & AICTE, New Delhi (F. No. P2 / B-III / RC (BB) 9324112, dt. 31/03/1994)