Padmashri Dr.Vitthalrao Vikhe Patil
(1901-1980)

Pravara Rural Education Society's

Padmashri Vikhe Patil College of Arts, Science & Commerce, Pravaranagar,

A/P. Loni 413713, Tal:Rahata, Dist:Ahmednagar

Web : www.pravarapvpcolleg.org.in
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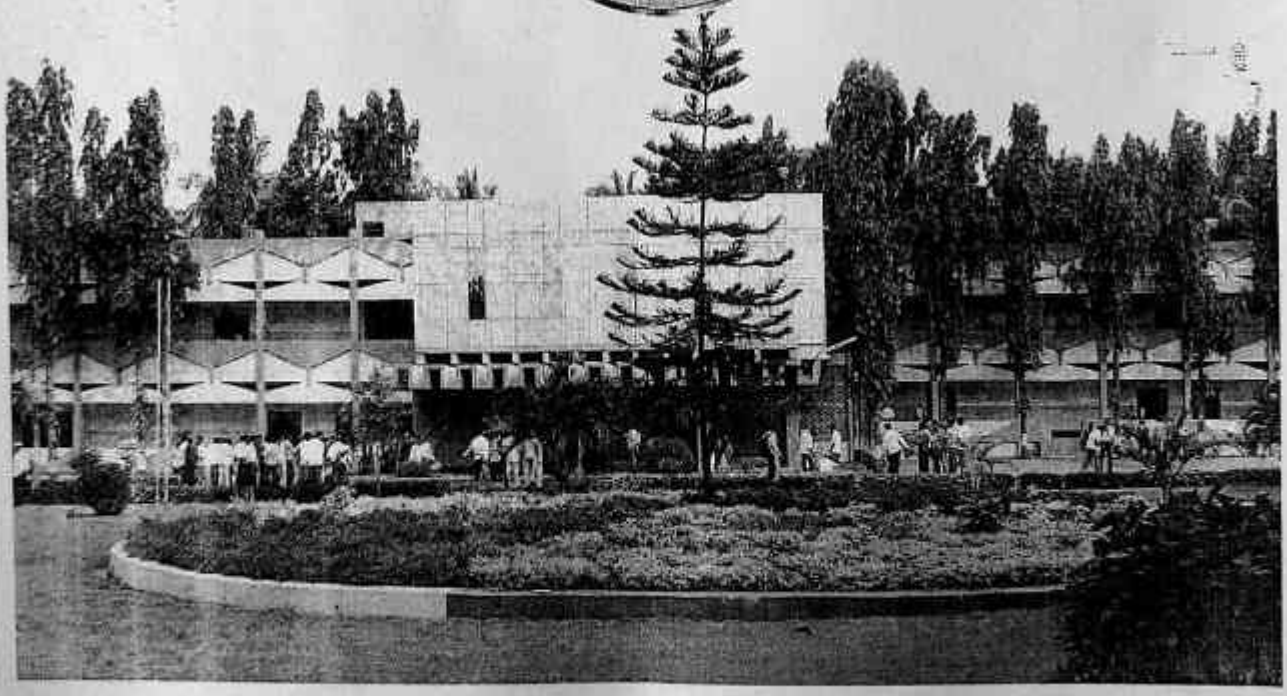
Affiliated to University of Pune : ID No. PU/AN/ASC/016 (1971)

Recipient of Best Rural College Award 2002 & 2010
'College with Excellence'
Re-Accredited by NAAC at 'A' Grade with CGPA 3.61 out of 4



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Padmashri Vikhe Patil College of Arts, Science & Commerce, Pravaranagar,

A/P. Loni 413713, Tal:Rahata, Dist:Ahmednagar

PART 'A'

YEAR OF PERFORMANCE APPRAISAL : _____

SECTION – A: GENERAL

1.	Name	:	
2.	Designation	:	
3.	Name of the Department / Centre	:	
4.	Communication Address	:	
5	Email Telephone / Mobile number	:	
6	YEAR OF PERFORMANCE APPRAISAL	:	

SECTION - B:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Sr. No.	Nature of Activity	Maximum Score		
	ESSENTIAL	Max. API Score allotted (AP/Asso. P/ P)	Self appraisal Score	Verified API Score
a.	Direct Teaching	70/70/60		
b.	Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment	20/20/10		
c.	Innovative Teaching - learning methodologies, Up-dating of subject contents/courses, mentoring etc..	10/15/20		
	Total of (I)	**100/105/90**		

a. Actual hours spent per academic year÷7.5
b. Actual hours spent per academic year÷10
c. Actual hours spent per academic year÷10

Direct Teaching 16/14/14 hours per week include the Lectures/Tutorials/Practicals /Project Supervision/ Field Work. .

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CATEGORY II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES

Sr. No.	Nature of Activity	Maximum Score		
	CO-CURRICULAR AND EXTENSION ACTIVITES	API Score allotted	Self-appraisal Score	Verified API Score
a.	Student related co-curricular, extension and field based activities. (i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.) (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) (iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc.)	15		
b.	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities. i). Administrative responsibility (including as Dean / Principal / Chairperson / Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge) (ii). Participation in Board of Studies, Academic and Administrative Committees.	15		
c.	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses, dissemination and general articles and any other contribution)	15		
	Total of (II)	45		

a. Actual hours spent per academic year÷10
b. Actual hours spent per academic year÷10
c. Actual hours spent per academic year÷10

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CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Sr. No.	Activity	Faculty of Sciences / Engineering / Agriculture /Medical / Veterinary Sciences	Faculties of Languages / Humanities / Arts / Social Sciences/ Library / Physical education / Management	Maximum score for University / College teacher		
				API Score allotted	Self appraisal Score	Verified API Score
III(A)	Research Publications (Journals)	Refereed Journals as notified by the UGC [Total Publications = N]	Refereed Journals as notified by the UGC [Total Publications = N]	25 / publication	N X 25 =	
		No. of Papers with impact factor less than 1 [out of N = N_1]	No. of Papers with impact factor less than 1[out of N = N_1]	5 / publication	N_1 X 5 =	
		No. of Papers with impact factor between 1 and < 2 [out of N = N_2]	No. of Papers with impact factor between 1 and 2 [out of N = N_2]	10 / publication	N_2 X 10 =	
		No. of Papers with impact factor between 2 and < 5 [out of N = N_3]	No. of Papers with impact factor between 2 and 5 [out of N = N_3]	15 / publication	N_3 X 15 =	
		No. of Papers with impact factor between 5 and < 10 [out of N = N_4]	No. of Papers with impact factor between 5 and 10 [out of N = N_4]	20 / publication	N_4 X 20 =	
		No. of Papers with impact factor above 10 [out of N = N_5]	No. of Papers with impact factor above 10 [out of N = N_5]	25 / publication	N_5 X 25 =	
		Other Reputed Journals as notified by the UGC [No. of papers = N_6]	Other Reputed Journals as notified by the UGC [No. of papers = N_6]	10 / Publication	N_6 X 10 =	
				Total of III (A)		

The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal / corresponding author /supervisor / mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors.

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III(b)	**Publications other than journal articles (books, chapters in books)**	Text/Reference, Books published by international Publishers, with ISBN/ISSN number as approved by the University and posted on its website No. of single author book(s) = M_1	Text/Reference, Books published by international Publishers, with ISBN/ISSN number as approved by the University and posted on its website No. of sole author book(s) = M_1	30 /single Author book	M_1 X 30 =	
		Subject Books, published by National level publishers, with ISBN/ISSN number or State /Central Govt. Publications as approved by the University and posted on its website. No. of single author book(s) = M_2	Subject Books, published by National level publishers, with ISBN/ISSN number or State /Central Govt. Publications as approved by the University and posted on its website. No. of single author book(s) = M_2	20 /single Author book	M_2 X 20 =	
		Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. No. of single author book(s) = M_3	Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. No. of single author book(s) = M_3	15 /single Author book	M_3 X 15 =	
		Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. [No. of chapter(s) = M_4 /M_5]	Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. [No. of chapter(s) = M_4 /M_5]	International 10 /Chapter International 10 /Chapter	M_4 X 10 = M_5 X 5 =	
				Total of III (B)		

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III(C)	RESEARCH PROJECT					
III (C) (i)	Sponsored Projects	(a) Major Projects with grants above Rs. 30 lakhs [No. of S. Project(s) = P_1]	Major Projects with grants above Rs. 5 lakhs [No. of S. Project(s) = P_1]	20 / Project	P_1 X 20 =	
		(b) Major Projects with grants above Rs. 5 lakhs up to 30 lakhs [No. of S. Project(s) = P_2]	Major Projects with minimum of Rs. 3 lakhs up to Rs. 5 lakhs [No. of S. Project(s) = P_2]	15 / Project	P_2 X 15 =	
		(c) Minor Projects with grants above Rs. 1 lakh up to Rs. 5 lakhs [No. of S. Project(s) = P_3]	Minor Projects with grants above Rs. 1 lakh up to Rs. 3 lakhs [No. of S. Project(s)= P_3]	10 / Project	P_3 X 10 =	
III(C) (ii)	Consultancy Projects	Amount mobilized with minimum of Rs.10 lakhs [No. of C. Projects=R]	Amount mobilized with minimum of Rs.2 lakhs [No. of C. Projects =R]	10 per every Rs.10 lakhs and Rs. 2 lakhs Respectively	R X 10 =	
III (C) (iv)	Projects Outcome / Outputs	Patent/Technology transfer/ Product/Process [a) No. of international level output = O_1 b) No. of national level output = O_2]	Major Policy document prepared for (a) international bodies like WHO/UNO/ UNESCO/UNICEFetc. Central / State Govt./ Local Bodies [a) No./International bodies = O_1 (b)No./Central Government = O_2] [c) No./State Government = O_3] [d) No./Local bodies = O_4]	(O_1)30/ international level; (O_2)20/ national level/central Govt (O_3)10/ State Govt. (O_4) 5/ Local bodies	O_1 X 30 = O_2 X 20 = O_3 X 10 = O_4 X 5 =	
				Total of III (c)		

III(D)	RESEARCH GUIDANCE					
III (D) (i)	M. Phil.	Degree awarded No. of Candidates = D_1]	Degree awarded No.of Candidates = D_1]	5/candidate	D_1X 5 =	
III (D) (ii)	Ph.D.	[a) Degree awarded - No. of Candidates = D_2 b) Thesis submitted - No. of Candidates = D_3]	[a) Degree awarded - No. of Candidates = D_2 b) Thesis submitted - No. of Candidates = D_3]	15/candidate 10/candidate	D_2X15 = D_3 X10 =	
				Total of III(d)		
III(E)	**Fellowships, Awards and Invited lectures delivered in conferences / seminars**					
III (E) (i)	Fellowships/ Awards)	International Award/Fellowship from academic bodies	International Award / Fellowship from academic bodies/ associations	15 each Award/Fello	T_1X 15 =	

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		[No. of Award/Fellowship $=T_1$]	[No. of Award/Fellowship $= T_1$]	wship		
		National Award/Fellowship from academic bodies [No. of Award/Fellowship $=T_2$]	National award/ Fellowship from Academic bodies/ associations [No. of Award/Fellowship $=T_2$]	10 each Award/Fellowship	T_2 X 10 =	
		State/University level Award from academic bodies [No. of Award $=T_3$]	State/University level Award from academic bodies/associations [No. of Award/Fellowship $=T_3$]	5 each award	T_3 X 10 =	
III (E) (ii)	Invited lectures / papers ***(The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III for any Assessment period.)***	International [No. of Lectures=C_1 No. of Papers=C_2]	International [No. of Lectures=C_1 No. of Papers=C_2]	7/5 each	C_1 X 7 = C_2 X 5 =	
		National [No. of Lectures=C_1 No. of Papers=C_2]	National [No. of Lectures=C_1 No. of Papers=C_2]	5/3 each	C_1 X 5 = C_2 X 3 =	
		State/University level [No. of Lectures=C_1 No. of Papers=C_2]	State/University level [No. of Lectures=C_1 No. of Papers=C_2]	3/2 each	C_1 X 3 = C_2 X 2 =	
				Total of III(E)		
III(F)	**Development of e-learning delivery process/material**	10 per module		**No. of modules** X 10 =		
				Total of - III (A+B+C+D+E+F)		
				Grand Total of Category (I + II + III)		

Signature of the teacher

Signature of HOD / Director

Date :

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PART 'B'

(Adverse remarks as well as remarks of appreciation of any outstanding work shall be brought to the notice of the person concerned by the Vice-Chancellor/Principal or Head of the University Department with a view to make improvement in the work, by the person concerned.)

1. **(a) Assessment by the Vice Chancellor(for Heads)/ Head of the Department(for teachers) of the work done under each head of activity :**

Assessment of Teaching, Extension and Research activities should be based on Verified API Score under respective category as mentioned in Part "A" and shall be made in the following manner.

Teaching [Category I of Part 'A']		Extension [Category II of Part 'A']	
Grade	Verified API Score	Grade	Verified API Score
Outstanding	115 - 125	Outstanding	40 - 50
Very Good	105 - 114	Very Good	34 - 39
Positively Good	95 - 104	Positively Good	28 - 33
Good	85 - 94	Good	22 - 27
Average	75 - 84	Average	15 - 21
Below Average	0 - 74	Below Average	0 - 14

	Outstanding (A+)	Very Good (A)	Positively Good (B+)	Good (B)	Average (B-)	Below Average (c)
Teaching						
Extension						
Research						
Administration						

(b) Grading : [General Assessment on the basis of the assessment made in Clause 2(a) above]

(A+) Outstanding, (A) Very Good, (B+) Positively Good, (B) Good, (B-) Average, (C) Below Average

(c) Justification of assessment of work as outstanding/below average :

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3. Comments of the Vice-Chancellor/ Head of the Department on (1) (b) (and) (c) :

4. Remarks and suggestions :

Signature
(Head of the Department)

Remarks of the Vice-Chancellor/Principal (Adverse remarks as well as remarks of appreciation)

Signature
(Vice Chancellor/Principal)

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Padmashri Vikhe Patil College, Pravaranagar

Self - Appraisal form : 2017 -18

(For Senior College Teachers)

Total Marks : 50

1. Name of the teacher :
   Department :
2. Postal Address with Phone Number :
3. Email Address :
4. a) Academic Qualifications :

Degree	University	Year of Passing	Class obtained	Percentage of Marks

b) Additional Qualifications :

5. Special subject at Master level :
6. Date of joining & Pay scale :
7. Teaching Experience : P.V.P. College : Other Colleges :
8. Workshop/ Seminar/ Conference/ Orientation/ Refresher attended : (4)

Sr. No.	Title	Level (University/ State/ Nat./ Internat.)	Place	Nature of participation (Participant/ Co-ordinator/ Chairman/ Resource person)	Date
1.					
2.					
3.					
4.					
5.					
6.					
7.					

9. Administrative Experience (Give details) : (4)

H.O.D.	Class teacher	Committee Chairman
Committee Member	Project Guide	University examination

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10. Research Papers Published : (4)

Sr. No.	Authors	Title of Research paper	Name of Journal (Vol., Page No.)	Level (Nat./ Int. nat./ State)	Month & Year of Publi-cation	Impact Factor/ h-index/ SCOPUS

11. Research guidance : (1)

Research Degree	No. of students Admitted	No. of students Awarded
M.Phil		
Ph.D.		

12. Minor/ Major Research Projects : (1)

Sr. No.	Name of the Principal Investigator	Title of the project	Amount sanctioned (Rs.)	Funding Agency	Duration	Status (Ongoing/ Completed)

13. Books Published : (1)

Sr. No.	Authors	Title of Book	Publisher	Year of Publication

14. Teaching aids (Give details) : (2)

15. Visiting faculty : (2)

Name of the Institute :

16. Innovation/ contribution in teaching (Give details) : Methodology : (2)

Evaluation : (1)

17. Co-Curricular activities / Community services (College/Village /PRES level) with details. Nature of participation in activities : 1. 3. (4)

2. 4. (Community oriented)

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18. a) Computer Literacy : (1)

b) Use of computer in regular teaching & other work : (2)

19. Work load and Academic work completed in the first term : Total Work-load/ week : Theory + Practical = Total (4)

Sr. No.	Class	Theory		Practicals	
		No. of lectures allotted in a term	No. of lectures actual taken	No. of Practicals allotted in a term	No. of Practicals actual taken

20. Activities performed in addition to academic work to improve the quality of Students. : (4)

21. Activities that enhanced the quality of College/ PRES. (with details) : Academic : (2)

Other : (2)

22. Academic performance of the subject in University exam (Mean % result only for theory courses) : 80% and above (6)
70-79% (4)
60-69% (2)

23. Self-discipline (√) : Punctuality Dress-code Submission of document on time (3)

TOTAL MARKS

Note :- Attach Annexure if needed

Grade- (Marks out of 50)		
Particular	Mark	Grade
40 & Above		A
39-30		B
29-20		C
Below 20		D

Grade obtained _____

Signature

(Name: _____)

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Pravara Rural Education Society's

Padmashri Vikhe Patil College of Arts, Science & Commerce, Pravaranagar

Tal. Rahata, Dist. Ahmednagar

TEACHER'S ASSESSMENT & CONFIDENTIAL REPORT FOR THE YEAR OF 200 -200

(To be submitted by Head of Department in duplicate)

A 1) Name of Teacher	_____
2) Nature of Appointment	PP / CHB/ Jr. College / Sr. College
3) Effeotivness in teaching the subject	Poor. Fair / Average/ Normal / Good
4) Quality of Teaching	Poor. Fair / Average/ Normal / Good
5) Preparation of Topics (Observed in class)	Poor. Fair / Average/ Normal / Satisfactory /Good
6) Sincerity, correctness & uptodateness in Teaching	Satisfactory / Not Satisfactory / below Average/ Fair / Poor/ So-se/ Good
7) Regularity in Teaching	Satisfactory / Not satisfactory
8) General beheaour with the students inside the class	_____
9) General beheaour with the students outside the class	_____
10) Response of the students (during the period)	_____
11) Knowledge of the subject (Topics)	_____
12) Guidance Extra coaching help extended to the students in the subject	_____
13) Representation of the Topic on the black – book (points notes sretohes etc on bord)	_____
14) Class control	Poor, Fair/ Good / Satisfactory Not Satisfactory
B) Over- all Impression	
a) 1) Relation with students	_____
2) – do- ether teachers in the subjects	_____
3) –do- teachers of other subject	_____
4) Administrative Staff	_____
5) Local public	_____

b) 1) Impression of Students

2) – do- Teachers of the same subject

3) –do- Administrative officer

4) –do – Teachers of the other subject

5) –do- Public in General

6) – do – H.O.D.

c) 1) General behaviour in Dept.

2) – do- - do- Class

3) – do- -do- Staff Room

4) –do- -do- Library

5) –do- -do- College Premises

6) General College Activity.

d) Nature of the Teacher (in General)

e) Defect (if any) noted in personality

f) Disqualities (if any)

C 1) Initiation, help, leadership actual Work in lab, Lab maintenance

2) Aficnity to lab / Expt. Arrangement its cleaning

3) Attention to procurement of lab. Facilities amenities

4) Attention to work at arrangement / work of test University / College/ Practical Examination

5) Prep for practical checking

6) Assessment of Journals daily rough work during practical

7) Student's performance of the exp – erimental work or / and exam in Practical

8) interest taken in lab – management / Lab discipline

9) Actual skill in lab, work during Practical

D

1) Academic contacts / discussion With the Senior teachers in the Dept. _____

2) Interaction with other depts. For extension / exchange/devolpment / co-operation in work & knowledge _____

3) Special efforts (if any) taken for the institute department _____

4) Regularity / Attitude / Meticulousness in preparation of records (Presenty of students, Marklist. tutorials / discussion of result etc. _____

5) Participations in extracurriculars activities its extent, nature & fianl performance _____

6) Participation in co- curricular actitives _____

7) Completion of portions in all report 50% 60% 75% 90% 100%

8) Completion of portion in time Yes / No

9) Suggestion given by H.O.D. or Senior Colleges _____

10) Suggestions of H.O.D. Followed / not followed

11) Whether need constant Supervisions _____

12) Reaction of the Teacher of Suggestions. _____

13) Impression of the H.O.D. _____

14) Recommendations of H.O.D. _____

15) Additional Remarks (if any) of H.O.D. _____

16) Final Remarks of H.O.D. May be allowed to continue /
May not be allowed to continue.

Note : H.O.D. can inform the Principal in person or in writing for the additions / confidential report not covered above.

Date :

_____

Sign. of H.O.D.

(Prof. _____)

Head

Dept. of

Questionnaires for Feedback from Students

Questionnaire No.1

College : Padmashri Vikhe Patil Arts, Science And Commerce College, Pravaranagar.

Programme :

Department : **Semester /Term Year :**

Students are required to rate the courses on the following attributes using the 4-point scale shown.The format given is for one course. Do the same for other courses on separate page.

4.00 3.00	2.00	1.50	0.0
A	B	C	D
Very Good	Good	Satisfactory	Unsatisfactory

Course :

Sr. No.	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the course content including project work if any (अभ्यासक्रमातील घटकांची सखोल माहिती)				
2	Extent of coverage of course (अभ्यासक्रमातील परिपुर्णता)				
3	Applicability / relevance to real life situations (विषयाची दैनंदिन जिवनात उपयुक्तता)				
4	Learning value (in term of knowledge, concepts, manual skills, analytical abilities and broadening perspectives) (विषयातुन मिळणाऱ्या ज्ञानाचे महत्व)				
5	Clarity and relevance of textual reading material (पुस्तकातील माहितीची स्पष्टता)				
6	Relevance of additional source material (Library) (इतर साहित्याचा संदर्भ)				
7	Extent of effort required by students (विद्यार्थ्यानि घ्यावयाचे परिश्रम)				
8	Overall rating (विषयाच्या अनुषंगाने एकुण मुल्यमापन)				

Questionnaire No.2

College : Padmashri Vikhe Patil Arts, Science And Commerce College, Pravaranagar.

Student Feedback on Teachers (Separate for each Teacher

Department : **Semester /Term Year :**

Please rate the teacher on the following attributes using the 4-point scale shown :

4.00 3.00	2.00	1.50	0.0
A	B	C	D
Very Good	**Good**	**Satisfactory**	**Unsatisfactory**

Name of the Teacher :

Sr. No.	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Knowledge base of the teacher (as perceived by you) (शिक्षकाचे विषयाचे ज्ञान)				
2	Communication Skills (in term of articulation and comprehensibility) (शिक्षकाचे संभाषण कौशल्य)				
3	Sincerity/Commitment of the teacher (शिक्षकाची विषयाबद्दल आस्था)				
4	Interest g enerated by the teacher (शिक्षकाने विषयाबद्दल निर्माण केलेली आवड)				
5	Ability to integrate course materal with environment/other issues, to provide a broader perspective (शिक्षकाची विषय ज्ञानाची समाजाशी सांगड घालण्याची कला)				
6	Ability to integrate content with other courses (शिक्षकाची इतर विषयाची संबंध जोडण्याची कला)				
7	Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class) (शिक्षकाची वर्गाच्या आत व बाहेरची उपलब्धता)				
8	Ability to design quizzes /Tests /assignments / examinations and projects to evaluate students understanding of the course (शिक्षकाची विद्यार्थ्यांचे विषय ज्ञान समजुन घेण्याची कला)				
9	Provision of sufficient time for feedback (शिक्षकाने प्रतिसाद घेण्यास दिलेला वेळ)				
10	Overall rating (शिक्षकाबद्दल एकूण मुल्यमापन)				

Questionnaire No.3

College : Padmashri Vikhe Patil Arts, Science And Commerce College, Pravaranagar.

Students' ovrall Evaluation of Programme and Teaching

(To be filled only after Results areout)

Department : **Course :**

Teacher : **Year :**

Your responses will be seen only after your course results have been finalized and recorded. The information will be used only for the improvement of the course and teaching in the future.
You need not disclose your name if you do not wish to.
you may tick off more than one answer to a question to the extent that it does not invalidate your response.

1. The syllabus was (अभ्यासक्रम कसा होता)
a) challenging (आव्हानात्मक) b) dull (असाधारण)
c) adequate (पुरेसा) d) inadequate (अपुर्ण)

2. Your background for benefiting from the course was (तुमचे विषयाचे पुर्वज्ञान कसे होते)
a) more then adequate (परिपुर्ण) b) just adequate (पुरेसे)
c) inadequate (अपुर्ण) d) cannot say (सांगता येत नाही)

3. Was the course conceptually difficult to understand? (अभ्यासक्रमातील संकल्पना समजण्यासाठी कशी होती)
a) easy (सोपे) b) manageable (ठिक)
c) difficult (अवघड) d) very ditficult (खूप अवघड)

4. How much of the syllabus was covered in class? (वर्गात किती अभ्यासक्रम पुर्ण झाला)
a) 85 to 100% b)70 to 85%
c) 55 to 70% d) less then 55%

5. What is your opinion about the library materials for the course? (वाचनालयातील अभ्यासक्रमातील निगडीत माहिती कशी होती)
a) excellent (उत्कृष्ट) b) adequate (पुरेशी)
c) inadequate (अपुर्ण) d) very poor (अत्यल्प)

6. Were you able to get the prescribed readings? (आवश्यक माहिती वाचण्यास उपलब्ध झाली का)
a) easily (सहज) b) with difficulty (थोडी अडचण)
c) not at all (मिळालीच नाही) d) with great dificulty (जास्त अडचण)

7. How well did the teacher prepare for class? (शिक्षकाची तासाची तयारी कशी होती)
a) thoroughly (सखोल) b) satisfactorily (समाधानकारक)
c) poorly (असमाधानकारक) d) indifferently (भिन्न)

8. How well was the teacher able to commnunicate? (शिक्षकाचे संभाषण कौशल्य कसे होते)
a) effectively (परिणामकारक) b) invariably (असंबधीत)
c) satisfactorily (समाधानकारक) d) badly (असमाधानकारक)

9. Did the teacher encourage student participation in class? (शिक्षकाने शिकवितांनी विद्यार्थ्यांना सहभागी करुन घेतले का)
a) yes (होय) b) attempted (प्रयत्न केला)
c) not at all (नाही) d) sometimes (कधी कधी)

10. If yes,which of the following methods were used?(सहभागासाठी शिक्षकाने कुठली पध्दत वापरली)
a) encouraged questions (प्रश्न विचारण्यास प्राधान्य) b) discussion in class (विचार विनिमय)
c) discussion outside class (वर्गा बाहेरची चर्चा) d) discussion individually(वैयक्तिक चर्चा)

11.How helpful was the teacher in advising?(मार्गदर्शनामध्ये शिक्षकाची किती मदत झाली.)

a) helpful (सहकार्य)
b) unhelpful (असहकार्य)
c) sometimes helpful (कधीकधी सहकार्य)
d) sometimes unhelpful (कधी असहकार्य)

12.How was the teacher (शिक्षकाचे वागणे कसे होते)

a) courteous (सहानुभुतीपुर्वक)
b) rude (उध्दट)
c) indifferent (अनन्यसाधारण)
d) strict (कडक)

13.Did the internal assessment work? (अंतर्गत मुल्यमापन कसे होते)

a) fairly(उत्कृष्ट)
b) regularly (नियमित)
c) helpfully (सहकार्यात्मक)
d) cannot say (सांगता येत नाही)

14.What effect do you think the internal assessment will have on your course grade? (अंतर्गत मुल्यमापणाने तुम्हाला फायदा झाला का)

a) improve it (प्रगती कारक)
b) lower it (अप्रगती कारक)
c) no effect (परिणाम नाही)
d) cannot say (सांगता येत नाही.)

15.How did the teacher provide feedback on your performance? (तुमच्या शैक्षणिक प्रगती बाबत शिक्षकाने अभिप्राय कसा दिला)

a) regularly/irregularly (अनियमित)
b) in time/late (वेळेत / उशिरा)
c) with helpful comments (प्रोत्साहनपर प्रतिक्रिया)
d)without comments (कसलीही प्रतिक्रिया नाही)

16.Were your assignments discussed with you? (गृहपाठाची तुमच्याशी चर्चा झाली का)

a) yes, fully (होय समाधानकारक)
b) yes, partly (होय अंशतः)
c) no (नाही)
d) sometimes (कधीतरी)

17.Were you provided with a course and lecture outline at the beginning?(विषयाची व तासाची रुपरेषा सुरुवातीला समजावली का)

a) yes (होय)
b) no (नाही)

18. Was it helpful ? (त्याची मदत झाली का)

a) yes (होय)
b) no (नाही)

19.Was it followed ? (ती रुपरेषा पाळली गेली काय)

a) yes (होय)
b) no (नाही)

20.Was there any opportunity for personal interaction with teachers? (शिक्षकाशी आंतरसंवाद साधता आला का)

a) Yes (होय)
b) to some extent (काही प्रमाणात)
c) nil (नाही)
d) connot say (सांगता येत नाही)

21.Was there any opportunity for small group work? (गट चर्चेस संधी मिळाली का)

a) Yes (होय)
b) to some extent (काही प्रमाणात)
c) nil (नाही)
d) connot say (सांगता येत नाही)

22.Were outsider experts invited to address you? (बाहेरील तज्ञशिक्षकांचे मार्गदर्शन लाभले का)

a) Yes (होय)
b) rarely (कधीतरी)
c) none (नाही)
d) frequently (पुन्हा:पुन्हा:)

23.Did you visit industries,laboratories banks and outside Universities.(कंपनी, प्रयोगशाळा,बँक,विद्यापीठे इत्यादी ठिकाणी भेट दिली का)

a) Yes,frequently (होय वारंवार)
b) some times (कधी कधी)
c) no (नाही)
d) yes,rarely (कमी प्रमाणात)

24.If you have other comments to offer on the course and the instructor you may do so below or on a separate sheet (शिक्षक व विषयाबद्दल इतर काही माहिती द्यावयाची असल्यास वेगळा कागद जोडावा)

Questionnaires for Feedback from Students

Questionnaire No.1

College : Padmashri Vikhe Patil Arts, Science And Commerce College, Pravaranagar.

Programme :

Department : **Semester /Term Year :**

Students are required to rate the courses on the following attributes using the 4-point scale shown.The format given is for one course. Do the same for other courses on separate page.

4.00 3.00	2.00	1.50	0.0
A	B	C	D
Very Good	Good	Satisfactory	Unsatisfactory

Course :

Sr. No.	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the course content including project work if any (अभ्यासक्रमातील घटकांची सखोल माहिती)				
2	Extent of coverage of course (अभ्यासक्रमातील परिपुर्णता)				
3	Applicability / relevance to real life situations (विषयाची दैनंदिन जिवनात उपयुक्तता)				
4	Learning value (in term of knowledge, concepts, manual skills, analytical abilities and broadening perspectives) (विषयातुन मिळणाऱ्या ज्ञानाचे महत्व)				
5	Clarity and relevance of textual reading material (पुस्तकातील माहितीची स्पष्टता)				
6	Relevance of additional source material (Library) (इतर साहित्याचा संदर्भ)				
7	Extent of effort required by students (विद्यार्थ्यानि घ्यावयाचे परिश्रम)				
8	Overall rating (विषयाच्या अनुषंगाने एकुण मुल्यमापन)				

Questionnaire No.2

College : Padmashri Vikhe Patil Arts, Science And Commerce College, Pravaranagar.

Student Feedback on Teachers (Separate for each Teacher

Department :

Semester /Term Year :

Please rate the teacher on the following attributes using the 4-point scale shown :

4.00 3.00	2.00	1.50	0.0
A	B	C	D
Very Good	Good	Satisfactory	Unsatisfactory

Name of the Teacher :

Sr. No.	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Knowledge base of the teacher (as perceived by you) (शिक्षकाचे विषयाचे ज्ञान)				
2	Communication Skills (in term of articulation and comprehensibility) (शिक्षकाचे संभाषण कौशल्य)				
3	Sincerity/Commitment of the teacher (शिक्षकाची विषयाबद्दल आस्था)				
4	Interest g enerated by the teacher (शिक्षकाने विषयाबद्दल निर्माण केलेली आवड)				
5	Ability to integrate course materal with environment/other issues, to provide a broader perspective (शिक्षकाची विषय ज्ञानाची समाजाशी सांगड घालण्याची कला)				
6	Ability to integrate content with other courses (शिक्षकाची इतर विषयाची संबंध जोडण्याची कला)				
7	Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class) (शिक्षकाची वर्गाच्या आत व बाहेरची उपलब्धता)				
8	Ability to design quizzes /Tests /assignments / examinations and projects to evaluate students understanding of the course (शिक्षकाची विद्यार्थ्यांचे विषय ज्ञान समजुन घेण्याची कला)				
9	Provision of sufficient time for feedback (शिक्षकाने प्रतिसाद घेण्यास दिलेला वेळ)				
10	Overall rating (शिक्षकाबद्दल एकूण मुल्यमापन)				

Questionnaire No.3

College : Padmashri Vikhe Patil Arts, Science And Commerce College, Pravaranagar.

Students' ovrall Evaluation of Programme and Teaching

(To be filled only after Results areout)

Department : **Course :**

Teacher : **Year :**

Your responses will be seen only after your course results have been finalized and recorded. The information will be used only for the improvement of the course and teaching in the future.
You need not disclose your name if you do not wish to.
you may tick off more than one answer to a question to the extent that it does not invalidate your response.

1. The syllabus was (अभ्यासक्रम कसा होता)
a) challenging (आव्हानात्मक) b) dull (असाधाराण)
c) adequate (पुरेसा) d) inadequate (अपुर्ण)

2. Your background for benefiting from the course was (तुमचे विषयाचे पुर्वज्ञान कसे होते)
a) more then adequate (परिपुर्ण) b) just adequate (पुरेसे)
c) inadequate (अपुर्ण) d) cannot say (सांगता येत नाही)

3. Was the course conceptually difficult to understand? (अभ्यासक्रमातील संकल्पना समजण्यासाठी कशी होती)
a) easy (सोपे) b) manageable (ठिक)
c) difficult (अवघड) d) very ditficult (खूप अवघड)

4. How much of the syllabus was covered in class? (वर्गात किती अभ्यासक्रम पुर्ण झाला)
a) 85 to 100% b)70 to 85%
c) 55 to 70% d) less then 55%

5. What is your opinion about the library materials for the course? (वाचनालयातील अभ्यासक्रमातील निगडीत माहिती कशी होती)
a) excellent (उत्कृष्ट) b) adequate (पुरेशी)
c) inadequate (अपुर्ण) d) very poor (अत्यल्प)

6. Were you able to get the prescribed readings? (आवश्यक माहिती वाचण्यास उपलब्ध झाली का)
a) easily (सहज) b) with difficulty (थोडी अडचण)
c) not at all (मिळालीच नाही) d) with great dificulty (जास्त अडचण)

7. How well did the teacher prepare for class? (शिक्षकाची तासाची तयारी कशी होती)
a) thoroughly (सखोल) b) satisfactorily (समाधानकारक)
c) poorly (असमाधानकारक) d) indifferently (भिन्न)

8. How well was the teacher able to commnunicate? (शिक्षकाचे संभाषण कौशल्य कसे होते)
a) effectively (परिणामकारक) b) invariably (असंबधीत)
c) satisfactorily (समाधानकारक) d) badly (असमाधानकारक)

9. Did the teacher encourage student participation in class? (शिक्षकाने शिकवितांनी विद्यार्थ्यांना सहभागी करुन घेतले का)
a) yes (होय) b) attempted (प्रयत्न केला)
c) not at all (नाही) d) sometimes (कधी कधी)

10. If yes,which of the following methods were used?(सहभागासाठी शिक्षकाने कुठली पध्दत वापरली)
a) encouraged questions (प्रश्न विचारण्यास प्राधान्य) b) discussion in class (विचार विनियम)
c) discussion outside class (वर्गा बाहेरची चर्चा) d) discussion individually(वैयक्तिक चर्चा)

11.How helpful was the teacher in advising?(मार्गदर्शनामध्ये शिक्षकाची किती मदत झाली.)

a) helpful (सहकार्य)
b) unhelpful (असहकार्य)
c) sometimes helpful (कधीकधी सहकार्य)
d) sometimes unhelpful (कधी असहकार्य)

12.How was the teacher (शिक्षकाचे वागणे कसे होते)

a) courteous (सहानुभुतीपुर्वक)
b) rude (उध्दट)
c) indifferent (अनन्यसाधारण)
d) strict (कडक)

13.Did the internal assessment work? (अंतर्गत मुल्यमापन कसे होते)

a) fairly(उत्कृष्ट)
b) regularly (नियमित)
c) helpfully (सहकार्यात्मक)
d) cannot say (सांगता येत नाही)

14.What effect do you think the internal assessment will have on your course grade? (अंतर्गत मुल्यमापणाने तुम्हाला फायदा झाला का)

a) improve it (प्रगती कारक)
b) lower it (अप्रगती कारक)
c) no effect (परिणाम नाही)
d) cannot say (सांगता येत नाही.)

15.How did the teacher provide feedback on your performance? (तुमच्या शैक्षणिक प्रगती बाबत शिक्षकाने अभिप्राय कसा दिला)

a) regularly/irregularly (अनियमित)
b) in time/late (वेळेत / उशिरा)
c) with helpful comments (प्रोत्साहनपर प्रतिक्रिया)
d)without comments (कसलीही प्रतिक्रिया नाही)

16.Were your assignments discussed with you? (गृहपाठाची तुमच्याशी चर्चा झाली का)

a) yes, fully (होय समाधानकारक)
b) yes, partly (होय अंशत:)
c) no (नाही)
d) sometimes (कधीतरी)

17.Were you provided with a course and lecture outline at the beginning?(विषयाची व तासाची रुपरेषा सुरुवातीला समजावली का)

a) yes (होय)
b) no (नाही)

18. Was it helpful ? (त्याची मदत झाली का)

a) yes (होय)
b) no (नाही)

19.Was it followed ? (ती रुपरेषा पाळली गेली काय)

a) yes (होय)
b) no (नाही)

20.Was there any opportunity for personal interaction with teachers? (शिक्षकाशी आंतरसंवाद साधता आला का)

a) Yes (होय)
b) to some extent (काही प्रमाणात)
c) nil (नाही)
d) connot say (सांगता येत नाही)

21.Was there any opportunity for small group work? (गट चर्चेस संधी मिळाली का)

a) Yes (होय)
b) to some extent (काही प्रमाणात)
c) nil (नाही)
d) connot say (सांगता येत नाही)

22.Were outsider experts invited to address you? (बाहेरील तज्ञशिक्षकांचे मार्गदर्शन लाभले का)

a) Yes (होय)
b) rarely (कधीतरी)
c) none (नाही)
d) frequently (पुन्हा:पुन्हा:)

23.Did you visit industries,laboratories banks and outside Universities.(कंपनी, प्रयोगशाळा,बँक,विद्यापीठे इत्यादी ठिकाणी भेट दिली का)

a) Yes,frequently (होय वारंवार)
b) some times (कधी कधी)
c) no (नाही)
d) yes,rarely (कमी प्रमाणात)

24.If you have other comments to offer on the course and the instructor you may do so below or on a separate sheet (शिक्षक व विषयाबद्दल इतर काही माहिती द्यावयाची असल्यास वेगळा कागद जोडावा)

Padmashri Vikhe Patil College of Arts, Science and Commerce, Pravaranagar-413 713

Alumni feedback form academic year:

1. Name of the Alumnus:
2. Address for correspondence:
3. Contact Number:
4. Email Id:
5. Year of completion of degree from this college:
6. Specialization/Subject:
7. Present Designation/Occupation:
8. Infrastructure and Laboratory facilities available in the college
   - Excellent • Very Good • Good • Average • Poor
9. Teaching staff
   - Excellent • Very Good • Good • Average • Poor
10. Non-teaching staff
    - Excellent • Very Good • Good • Average • Poor
11. Admission procedure
    - Excellent • Very Good • Good • Average • Poor
12. Canteen Facilities
    - Excellent • Very Good • Good • Average • Poor
13. Library
    - Excellent • Very Good • Good • Average • Poor
14. Hostel Facilities
    - Excellent • Very Good • Good • Average • Poor
15. Overall rating of the college
    - Excellent • Very Good • Good • Average • Poor
16. Do you have any grievances with the college?

A. As a student
   Yes
   No

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B. As a alumni
Yes
No
If answer is 'Yes', please specify the grievance

17. Are you a member of Alumni Association of our college?
If answer is 'No', please specify the reason

18. Any other suggestions/comments

For College Use

Feedback Analysis	Excellent	
	Very Good	
	Good	
	Average	
	Poor	
Remark		

Principal

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Padmashri Vikhe Patil College of Arts, Science and Commerce, Pravaranagar-413 713

Parent feedback form academic year:

1. Name of the Parent:
2. Contact Number:
3. Name of the Ward:
4. Academic Year:
5. Course of the ward:
6. Admission Procedure:
   - Excellent • Very Good • Good • Average • Poor
7. Infrastructure and Laboratory facilities available in the college
   - Excellent • Very Good • Good • Average • Poor
8. Work culture observed by you and your ward
   - Excellent • Very Good • Good • Average • Poor
9. Admission procedure
   - Excellent • Very Good • Good • Average • Poor
10. Canteen Facilities
    - Excellent • Very Good • Good • Average • Poor
11. Library
    - Excellent • Very Good • Good • Average • Poor
12. Hostel Facilities
    - Excellent • Very Good • Good • Average • Poor
13. Students counseling and guidance
    - Excellent • Very Good • Good • Average • Poor
14. Use of information and communication technology in the college
    - Excellent • Very Good • Good • Average • Poor
15. Academic discipline
    - Excellent • Very Good • Good • Average • Poor

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16. Improvement in soft skills, knowledge, ethics, morality, observed by you in your ward while studying in the college
    - Excellent
    - Very Good
    - Good
    - Average
    - Poor

17. Examination system adopted by the college
    - Excellent
    - Very Good
    - Good
    - Average
    - Poor

18. Placements
    - Excellent
    - Very Good
    - Good
    - Average
    - Poor

19. Overall rating of the college
    Excellent
    - Very Good
    - Good
    - Average
    - Poor

20. Suggestions if any

For College Use

Feedback Analysis	Excellent	
	Very Good	
	Good	
	Average	
	Poor	
Remark		

Principal

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Padmashri Vikhe Patil College, Pravaranagar

PROFORMA "B"

Confidential Assessment Report regarding ability and Charactar of the Non Teaching Staff

A] To be written by the Head of the Department / Section

1) Name of the Employee _____

2) Status Temporary / Probationary/ Permanent _____

3) Period of Report _____

4) Post or Post held during the Period _____

5) Department / Office / Section _____

6) Leave taken during the period EL / CL / other Leave _____

B] PERFORMANCE ASSESSMENT

Sr. No.	Items	Excellent A	V. Good B	Good C	Fair D	Average E	Below Average F
a]	TECHNICAL ADEQUACY :-						
	1) Indutry						
	2) Application						
	3) Initiative						
	4) Neatness						
	5) Accuracy						
	6) Functiality in work						
	7) Methodical & systematic working						
	8) Remptness in Disposal						
	9) Regularity in attendance						
	10) Relation with superiors						
	11) Relations with colleguas						
	12) Relations with public						
	13) Dependability						
	14) Capacity to get work done						
b]	GENERAL IMPRESSION						
	1) Leadership Qualities						
	2) Integrity and Charactor						
	3) Administative Ability including judgement & drive						
	4) Obedience						
	5) Do you agree with the self assessment if not give reasons by employee.						

c] RECOMMENDATIONS -

1) Punishment warning given if any _____

2) Fitness to continue of confirmation in the post _____

3) Fitness for promotion _____

4) Any other observation or good point to be recorded _____

Place - Pravaranagar

Date / / 20

Signature
Head of the Department

d] Observations of the Reviewing Officer on the above Report
(to be filled in by the Reviewing Officer)

1) Length of service under the Reviewing Officer during the period under report _____

2) Do you agree with the Reporting Officer's Observations or do you wish do modify them or add to his assessment of the employee _____

3) Observations on remarks given to the employee by the Reporting Officer & clarification sought from the Reporting Officer if any _____

4) Communication of remarks to the employee and clarification sought from the employee, if any _____

5) Final Recommendations _____

Place - Pravaranagar

Date / / 200

PRINCIPAL